

Academic Senate Technology and Library Committee Queens College of CUNY

Minutes of the Meeting: May 1, 2006

ATTENDANCE

Members: E. Fernández, C. Vickery.

Ex Officio: N. Husain, S. Kaufmann, and K. Lord.

Guests: J. Barnes (OCT)

CALL TO ORDER, APPROVAL OF MINUTES AND AGENDA

E. Fernández called the meeting to order at 1:45 in the Chief Librarian's conference room.

Minutes of the meetings of February 21, 2006 and March 20, 2006 were approved.

ANNOUNCEMENTS

Husain: A new spreadsheet is coming out for the Tech Fee Task Force so they will be able to track projects better.

COMMITTEE REPORTS

S. Kaufmann reported that some of the CUNY-wide "Lib Qual" survey results were published in today's *Knight News*. Results were similar to Queens' own survey three years ago: the greatest perceived need is for more material support and additional computers and printers in working order.

Last year there were over 12,000 student requests to borrow the Library's loaner laptops, but the 57 units on hand (one was stolen in December) were not sufficient to meet the demand.

An online virtual tour of the Library has been available from the Library home page since March. The project encountered unexpected technical delays related to the need for Macromedia Flash expertise during installation.

The University is working on a uniform client-initiated Interlibrary Loan procedure. Queens sends a representative to the group working on policies and implementation plans for the project.

Problems with use of the proxy server over dial-up lines have been difficult to manage for Library staff. Shoshana gave Naveed suggested revisions for the current online instructions that should greatly simplify the process for students.

Two new spaces are in the planning stage, both for the first floor of BRL. One is to transform the existing Microform Center into a Multimedia Commons. The other is to use a \$100,000 alumnus donation to build a student lounge/forum.

The Chief Librarian search committee has made its recommendations to the President, who has not yet announced a decision.

K. Lord reported that he is working with OCT staff to improve Tech Fee procedures.

The search for an Educational Technologist HEa position is now open, with a closing date the third week in May.

Three somewhat related facilities are being developed on the third floor of Razran Hall: the Educational Technology Faculty Development Lab, the Center for Teaching and Learning, and the office of the Writing Across the Curriculum program.

K. Lord will be attending EduComm in Orlando, Merlot in Quebec, and Blackboard Users in Princeton.

N. Husain was unable to present his report to the committee because of time constraints.

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

We will try to have another meeting this semester in order to continue the reports of the *ex officio* members and to hear more information about E. Fernández' experience with the student laptop project.

The meeting was adjourned at 2:58 pm.

Respectfully submitted,
Christopher Vickery
Recording Secretary